



GRANTS DISBURSEMENTS PROCEDURES

Procedures number	Pol-08	Version	1.0
Drafted by	ARCHERY SA	Approved by ED on	13 July, 2017
Responsible person	Sue Martin	Scheduled review date	1 September, 2018

RESPONSIBILITIES

It is the responsibility of the Finance, Grants & Audit Committee to review these procedures annually.

PROCEDURES

Introduction

This Disbursement of Grants Policy explains in general terms how ARCHERY SA will distribute funding from external sources (such as Government Grants, sponsorship, etc), subject to specific conditions provided by the sponsor(s).

Scope

Funds shall be apportioned for the principal purposes of funding programmes and projects designed to benefit archery in South Australia, including State Team representation. (Please note National representation is usually ineligible.)

Process

ARCHERY SA Officers shall make application for funding for specific programmes and/or projects and these must be submitted by 31st March each year.

Eligible Funding

State Teams Entry fees (for those events that are not paid by ARCHERY SA elsewhere) and funding of approved submissions made by Officers will be provided on a proportional basis.

State Team Travel & Accommodation assistance may be available if funds then remain.

Submissions received will be included in the minutes of ARCHERY SA.

The Executive of ARCHERY SA will be the final arbiter in the distribution of funds.

RELATED DOCUMENTS

- Grant Guidelines – SA Government Office of Recreation & Sport

AUTHORISATION

Sue Martin, Secretary

ARCHERY SA
13 July, 2017